

# EXECUTIVE SECRETARIAT

## ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
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9	Chm/NIC				
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19	D/O-TZ	✓			
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SUSPENSE		Date			

Remarks

*JMC*  
Executive Secretary

4/27/84

Date

3637 (10-81)

HARVARD UNIVERSITY  
JOHN F. KENNEDY SCHOOL OF GOVERNMENT  
79 JOHN F. KENNEDY STREET  
CAMBRIDGE, MASSACHUSETTS 02138

Executive Registry

84-1905

PROGRAM FOR  
SENIOR EXECUTIVE FELLOWS

(617) 495-1319

April 2, 1984

Dear Federal Executive:

The 1984 session of Harvard University's Program for Senior Executive Fellows will be held from September 15 through December 14, and we are now inviting applications from interested candidates.

The Program for Senior Executive Fellows (SEF) is an intensive thirteen-week residential program designed to prepare promising public managers for positions of major responsibility in federal, state and local government. While it is patterned after the highly successful executive education programs at the Harvard Business School, the SEF Program is the nation's only comprehensive university-based program designed specifically for government executives.

The centerpiece of the SEF Program is an innovative core curriculum which provides rigorous instruction in the managerial, analytic and political skills necessary for effective management of public policies and programs along with intensive study of the agencies and institutions which constitute the public manager's larger operating environment. In addition, the Program offers unparalleled opportunities for participants to strengthen their knowledge in areas of individual interest through the hundreds of elective courses available at both Harvard and MIT.

Participants in the SEF Program are highly talented, committed public servants of widely varying backgrounds, and the Program faculty combines academic excellence with extensive high-level practical experience. Working together on a challenging course of study, each individual brings to the Program unique experiences, perspectives, interests and insights which are shared within a framework designed to maximize both formal and informal learning.

Enclosed is a brochure describing the Program in greater detail. I hope you will take a few minutes to look it over and that you will bring it to the attention of appropriate candidates or to others in a position to identify candidates for the Program. Should you wish additional brochures or information, please contact the Program's Director, Deborah Lanham, at the above number. We appreciate your interest in the SEF Program and look forward to hearing from you.

Sincerely,

*Hale Champion*  
Hale Champion  
Faculty Chairman

DCI  
EXEC  
REG

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